

A. STANDING COMMITTEES

The board may organize standing committees for the purpose of conducting thorough deliberations and investigations of issues and informing and recommending action to the board as appropriate.

The chairperson of each standing committee formed, and the members of that committee, will be named by the chairperson of the board on an annual basis. The assignment of individual board members to these committees will be published each year.

The committee chairperson will preside at all committee meetings and be responsible for reporting to the board on the activities of the committee. The committee chairperson will call meetings and establish an agenda for each committee meeting that includes any item suggested by the superintendent, committee member or board member.

The board chairperson will be an ex-officio member of each committee. The superintendent or designee shall assist the chairperson of each standing committee in the preparation of the agenda and in ensuring that information is available to the committee during its deliberation of issues.

A standing committee may only make recommendations to the board and has no authority to act on behalf of the board unless specifically authorized by law, board policy or the board.

B. AD HOC COMMITTEES

As time and situations demand, ad hoc committees may be appointed by the chairperson with the approval of the board. Ad hoc committees have no final authority and are subordinate and advisory to the board.

C. OPEN MEETINGS LAW

All committees of the board are public bodies within the meaning of the North Carolina Open Meetings Law and are subject to all requirements of that law pertaining to notice, closed sessions, minutes, voting and penalties (see policy 2320, Compliance with the Open Meetings Law).

D. COMMITTEE PROCEDURE

1. The chair or chairpersons of each committee shall establish the internal procedure of the committee consistent with this policy.
2. The committee may solicit participation from non-committee members and/or

allow public comment as deemed appropriate by the committee.

3. Non-committee members are welcome to attend committee meetings but have no right to participate except as permitted by the committee.
4. Any request for a non-committee member to speak or otherwise participate in a meeting shall be directed to the chair or chairpersons of the committee. The chair will ask for consensus (or a motion and second in the absence of a consensus) regarding whether, and the extent to which, a non-committee member or members may be heard and/or participate in a meeting.
5. A request to add any person to a committee must be made by the committee and shall be directed to the chairperson of the Board for final action.

Legal References: G.S. 115C-36; 143-318.9 *et seq.*

Cross References: Compliance with the Open Meetings Law (policy 2320), Closed Sessions (policy 2321)

Adopted: December 3, 2012

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