

## **GRANTS AND FUNDING FOR SPECIAL PROJECTS**

*Policy Code:*

**8210**

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To fulfill the educational goals of the board, the board will seek as many sources of revenue as possible. Where appropriate, the superintendent is directed to seek public and private grants and funding for special projects as a source of supplemental funding. Employees also are encouraged to learn about special funding opportunities and to participate in the development of proposals to obtain the funding.

All applications for grants or specially funded projects will be consistent with the educational goals of the board. When required by the funding agency, the proposals will be presented for board approval. The board shall be notified of all funds awarded by entities other than the Department of Public Instruction (those funds are accounted for in the State Public School Fund or Federal Grants Fund) by means of explanations provided either in the initial budget for the Other Specific Revenue Fund or in budget amendments presented during the year that change the total for the Other Specific Revenue Fund for all grants accounted for in that fund. In addition, the board may at any time request that a report on all grant applications that used the Buncombe County Board of Education (BCBOE) Employer Identification Number (EIN) during a specific time period be extracted from the information maintained as described below and be presented as a part of the agenda at the next regularly scheduled board meeting. Contracts with non-governmental funding entities must be consistent with G.S. 147 art. 6E and art. 6G.

Effective with the adoption of this policy, employees seeking grants or other funding through an application process that requires use of the Employer Identification Number (EIN) assigned to the Buncombe County Board of Education shall obtain the permission of the finance officer to use the EIN on the application prior to submitting it. Effective with the adoption of this policy, the finance department will maintain a listing of all grants or other funding requests that were submitted for approval to use the board's EIN number. Such listing will include information provided by the applicants, specifically: the date of the request to use the BCBOE EIN, the name of the individual and of the department/school applying for funding, the entity to which application for funding is being made, the application deadline, the projected award date, the dollar amount sought, the duration of the grant, and a brief description of the proposal requested to be funded. The finance department will log in additional information on the disposition of the application, including whether funding was awarded or denied, and, if awarded, the awarded amount, the fiscal period of the grant, where the transactions related to the grant are recorded, the grant CFDA number if applicable, and if a final audit of the grant has been completed. Information on grant applications that have been denied and on awards that have had a final audit will be removed from the listing of current grants after 30 days and archived separately.

These listing of current grants will reside in a spreadsheet on the internet in order to allow employees, such as the grants writer, members of the finance department staff, and school-based personnel interested in applying for grants, to view this information in a continuously-updated, password-protected, by-invitation-only environment.

Grants and other applications for funding that do not require use of the EIN assigned to the Buncombe County Board of Education will not be tracked through this mechanism and are the responsibility of the individuals submitting and endorsing them.

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Inasmuch as Buncombe County Schools' official exemption from income taxation is as a unit of local government rather than as a 501(c)(3) organization, individuals applying for grants or other funding that require the applicant to be a 501(c)(3) organization need to identify an entity other than Buncombe County Schools to serve as the applicant for such funding.

The superintendent shall establish any additional procedures necessary to develop an efficient and effective process for seeking special funding.

Legal References: G.S. 115C-36, -47; 174art. 6E, art. 6G  
Session Law 2015-118, G.S. 143C, art. 6A

Cross References: Federal Grant Administration (policy 8305)

Adopted: June 6, 2013

Revised: November 3, 2016

\*Updated: March 19, 2018

\*Updated information approved by Associate Superintendent – did not affect content

Footnote: The Iran Divestment Act of 2015 applies to new procurements, new contracts, and contracts renewed or assigned on or after February 26, 2016 that are valued at \$1,000 or more.